

August 27, 2018

Dear Commissioners:

I am looking forward to seeing you at our upcoming Commission meeting in Pendleton – Sept. 11-13th. Holding our meeting during such an incredible event affords us the opportunity to spend some extended time together outside of our normal meeting times. A full itinerary with all the details of where you need to be, how to get there, and how to dress can be found behind this letter in the packet.

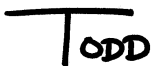
Our briefing time on the morning of Sept. 12th has been extended to three hours to give us time to review:

- Sept. 13th Commission meeting agenda
- Receive a budget update - details behind the Financials tab
- Review draft Regional Cooperative Tourism Program guidelines – which will be sent to you via separate email during the week of Sept. 3rd
- Other Business – including a brief wildfire update
- Time for any open discussion

On Thursday morning, Sept. 13th we will start our meeting at 8:00 a.m. and plan to spend 2 hours together. The Commission meeting agenda, included in the packet materials, is comprised of the opportunity to adopt the RCTP Guidelines and receive updates regarding Eastern Oregon development opportunities, hear from Global Marketing on campaign results and future campaign implementation as well as hear an update from our Global Strategic Partnership department on hosting the International Association of Golf Tour Operators (IAGTO) in Bend this past June.

As always, thank you for your continued service to the Oregon Tourism Commission and to the State of Oregon. Safe travels and we'll see you in Pendleton! Should you have questions on any of the materials provided, please don't hesitate to contact me prior to our time together.

Best regards,



Todd